

**REPORT FOR: Traffic and Road Safety  
Advisory Panel**

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**Date of Meeting:** 24<sup>th</sup> November 2010

**Subject:** INFORMATION REPORT  
Parking permits available for staff at  
Bacon Lane surgery

**Responsible Officer:** Brendon Hills - Corporate Director  
Community and Environment

**Exempt:** No

**Enclosures:** None

## **Section 1 – Summary**

This report sets out details of the permits available to staff at Bacon Lane surgery in Burnt Oak as requested by the Panel at the meeting on 16 September 2010.

**FOR INFORMATION**

## Section 2 – Report

### Introduction

2.1 Following discussions at the Panel meeting on 16 September 2010 concerning the proposed Burnt Oak controlled parking zone (CPZ),, initiated by the deputations from the Clinicians and Surgery Patients Committee and the results of Statutory Consultation, the Panel requested *“information about parking permits for staff at Bacon lane Surgery be provided at the next meeting of the Panel in November 2010”*

2.2 Firstly it should be highlighted that the Council does not provide any permits for staff to commute to work. If parking facilities are required by them it is expected that an employer should provide them. Business permits are available to assist in this regard.

### 2.3 Clinicians

The Surgery are eligible to purchase a maximum of 2 permits to allow them to park in a permit bay or a pay and display space. These would need to be for operational purposes and not for commuting. The cost of a permit is £300 per year. Applications are only considered from the surgery and not direct from employees. Proof of eligibility would need to be provided with the application and any vehicles whose registered keepers are not the surgery would need to provide written confirmation from the surgery that the vehicle is being used for business use.

2.4 In the report to the Panel in September it was explained that there is no provision for permits for other staff or for commuting. Staff would need to consider all the alternative travel options other than the use of a car where practicable, in the same way as other local non-residential premises in the CPZ. The use of public transport, cycling, walking and car sharing fits with the Mayor of London’s Transport Strategy. It is a requirement that the Councils Local Implementation Plan (LIP) for transport is aligned with this strategy. All non residential organisations are encouraged to have a travel plan. For most new/redevelopments this is an enforceable condition of any planning permission.

2.5 It was highlighted by an advisor to the Panel that, although not encouraged by the Council, there will be uncontrolled parking available approximately 200 yards from the surgery outside of the CPZ.

2.6 All premises, whether residential or business/non-residential, that will be within the controlled parking zone, will receive a letter and application forms which explain the permits available, criteria and costs prior to the CPZ commencing on 1st February 2011.

## **Section 3 – Further Information**

- 3.1 The purpose of this report is to follow up a request from the Panel for information. No updates will be reported at future meetings as officers will liaise with the Chair of TARSAP and the Portfolio Holder directly regarding any updates required.

## **Section 4 – Financial Implications**

- 4.1. There are no financial implications arising from this report

## **Section 5 – Corporate Priorities**

- 5.1. The parking policies detailed in the report accords with our wider corporate priorities to deliver cleaner and safer streets, build stronger communities and improve support for vulnerable people. The principle of enforcing parking controls is also integral to delivering the Mayor's Transport Strategy and the Council's LIP.

## **Section 6 - Statutory Officer Clearance**

Name: Kanta Hirani



on behalf of the  
Chief Financial Officer

Date: 2<sup>nd</sup> November 2010

## **Section 7 - Contact Details and Background Papers**

### **Contact:**

Paul Newman, Team Leader Parking & Sustainable Transport  
Tel: 020 8424 1065, Fax: 020 8424 7622, email: paul.newman@harrow.gov.uk

### **Background Papers:**

London Mayors Transport Strategy

Harrow Local Implementation Plan

Report to TARSAP 16<sup>th</sup> September 2010